

EXPECTATIONS FOR BOARD MEMBERS

These items are a minimum guideline for ethical conduct. Board members shall:

Accountability

- Faithfully abide by the articles of incorporation, bylaws and policies of MMF Canada.
- Exercise reasonable care, good faith and due diligence in organizational affairs.
- Fully disclose, at the earliest opportunity, information that may result in a perceived or actual conflict of interest.
- Fully disclose, at the earliest opportunity, information of fact that would have significance in board decision-making.
- Remain accountable for prudent fiscal management to members, the board, and nonprofit sector, and where applicable, to government and funding bodies.
- Ensure all necessary books and records of the corporation required by the bylaws of the corporation or by any applicable statute or law are regularly and properly kept.

Professional Excellence

- Maintain a professional level of courtesy, respect, and objectivity in all MMF Canada activities.
- Strive to uphold those practices and assist other MMF Canada members of the board in upholding the highest standards of conduct.

Personal Gain

- Exercise the powers invested for the good of all members of the organization rather than for their personal benefit, or that of the nonprofit they represent.

Equal Opportunity

- Ensure the right of all organization members to appropriate and effective services without discrimination on the basis of geography, political, religious, or socio-economical characteristics of the state or region or organization represented.
- Ensure the right of all organization members to appropriate and effective services without discrimination on the basis of the on the basis of the organization's volunteer or staff make-up in respect to gender, sexual orientation, national origin, race, religion,

age, political affiliation or disability, in accordance with all applicable legal and regulatory requirements.

Confidential Information

- Respect the confidentiality of sensitive information known due to board service. Confidential information includes any and all information not available to the general public.

Collaboration and Cooperation

- Respect the diversity of opinions as expressed or acted upon by the MMF Canada board, committees, and membership, and formally register dissent as appropriate.
- Promote collaboration, cooperation, and partnership among members.